

# Metropolitan Police Department

## Policing for Prevention

### Service Request Form

PD 904 Revised 9/00

Date of Request \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

<b>Reporting Officer:</b> _____									
Rank	First	MI.	Last		Employee ID	ROC	District	PSA	
<b>Problem Code:</b> _____					<b>Priority:</b> _____		<b>Problem Address:</b> _____		
					Number	Street	Quadrant		
<b>Location Description:</b> _____									

**Comments** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PSA Action Plan Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Citizen Information**

**Name:** \_\_\_\_\_

Title      First      MI.      Last

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Day Phone** (    ) \_\_\_\_\_ **Eve. Phone** (    ) \_\_\_\_\_

**Public Safety/Public Health Justification**

<input type="checkbox"/> Capital Community	<input type="checkbox"/> Public Safety
<input type="checkbox"/> Recent Crime Scene	<input type="checkbox"/> Environmental Hazard
<input type="checkbox"/> School Area	<input type="checkbox"/> Blocking Access
<input type="checkbox"/> Traffic Hazard	
<input type="checkbox"/> Emergency Call-In on _____/_____/_____ at _____ Hrs.	

**Official Review Only**

**MPDC Priority Levels**

1. Emergency     2. High     3. Medium

4. Low     5. Whenever it can be addressed

**Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Abandoned Autos** (Code = S0001, S0482, or S0483)

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_ **Yr.** \_\_\_\_\_

**Color:** \_\_\_\_\_ **VIN** \_\_\_\_\_

(top/bottom)

**License**  Yes **Plate** \_\_\_\_\_

**Plates:**  No **Number:** \_\_\_\_\_ **St:** \_\_\_\_\_ **Yr:** \_\_\_\_\_

**Hazardous:**  Yes **Property:**  Private **Towing**  Flatbed

No  Public **Requirements:**  Regular

**Abandoned Vehicle Ticket Number:** \_\_\_\_\_ **Ticket Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Other Info:** \_\_\_\_\_

**Nuisance Property - Private**

**Nuisance Property - Public**

**Descriptions**

<input type="checkbox"/> Improperly Boarded	<input type="checkbox"/> Illicit Activity
<input type="checkbox"/> Trash and Debris	<input type="checkbox"/> Squatters
<input type="checkbox"/> Bulk Trash	<input type="checkbox"/> Sewage Problems
<input type="checkbox"/> Loitering	<input type="checkbox"/> Street Lighting

**Graffiti Removal** (Code = GRAFF)

**Property:**  Private  Public

**Material:**  Brick  Painted  Siding  Other

**Describe Other:** \_\_\_\_\_

**Owner:** (If known) \_\_\_\_\_

**Other Info:** \_\_\_\_\_

**Other** (Code = OTHER)

Use this code if the service you require is not listed. Describe in Comments

**System Entry Information:** Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_:\_\_\_\_:\_\_\_\_ Staff ID: \_\_\_\_\_ Serv. #: \_\_\_\_\_

## Metropolitan Police Department Policing for Prevention Problem Codes

Problem Code	Problem Descriptions	Problem Code	Problem Descriptions
House	<input type="checkbox"/> Abandoned House	S0286	<input type="checkbox"/> Parking Signs
S0001	<input type="checkbox"/> Abandoned Vehicle - with Plates	S0484	<input type="checkbox"/> Parking Signs - Install
S0482	<input type="checkbox"/> Abandoned Vehicle - without Plates	S0291	<input type="checkbox"/> Pavement Markings
RA004	<input type="checkbox"/> ABC - Follow-up	S0496	<input type="checkbox"/> Pedestrian Walk/Don't Walk Sign - Out
S0011	<input type="checkbox"/> Alley Cleaning	S0497	<input type="checkbox"/> Ped. Walk/Don't Walk Sign - Malfunction
S0211	<input type="checkbox"/> Alley Lights	S0301	<input type="checkbox"/> Potholes
S0016	<input type="checkbox"/> Alley Repair	S0306	<input type="checkbox"/> Public Space Permits
BT	<input type="checkbox"/> Bomb Threat	S0498	<input type="checkbox"/> Pub. Space - Defects - Under Investigation
RA003	<input type="checkbox"/> Building Code Violation	S0499	<input type="checkbox"/> Pub. Space - Obstructions - Under Investigation
BLDGM	<input type="checkbox"/> Building Maintenance	S0500	<input type="checkbox"/> Pub. Space - Depressions - Under Investigation
S0051	<input type="checkbox"/> Clean-up	S0494	<input type="checkbox"/> Pump Repairs
DRAIN	<input type="checkbox"/> Clogged Storm Drain	S0311	<input type="checkbox"/> Rat (Vector Control)
S0081	<input type="checkbox"/> Curb & Gutter Repair	S0331	<input type="checkbox"/> Residential Permit - Block
S0086	<input type="checkbox"/> Curb & Gutter - New	S0346	<input type="checkbox"/> Sanitation Enforcement
S0485	<input type="checkbox"/> DC Owned Property - Hazardous	S0494	<input type="checkbox"/> Sewer Repairs
S0486	<input type="checkbox"/> DC Owned property - Unsafe	S0361	<input type="checkbox"/> Sidewalk Repair
RA002	<input type="checkbox"/> Decibel Meter Readings	S0366	<input type="checkbox"/> Sign - Illegal Dumping
S0491	<input type="checkbox"/> Drain Repairs	S0371	<input type="checkbox"/> Sign - Street Name
S0487	<input type="checkbox"/> Electrical Lines Down - Live	S0476	<input type="checkbox"/> Sign - Traffic
S0488	<input type="checkbox"/> Electrical Lines Down - Neutral	S0386	<input type="checkbox"/> Sign - Special Event
ENERG	<input type="checkbox"/> Energy Assistance	SC	<input type="checkbox"/> Street - Closing
S0146	<input type="checkbox"/> Eviction	S0391	<input type="checkbox"/> Street Cleaning
7	<input type="checkbox"/> Food Establishment Inspections	S0406	<input type="checkbox"/> Street Repair
S0489	<input type="checkbox"/> Fire Alarm Box - Repairs	S0416	<input type="checkbox"/> Street Lights
S0151	<input type="checkbox"/> Fire Hydrant	S0501	<input type="checkbox"/> Street Lights - Burnt Out
S0490	<input type="checkbox"/> Fire Hydrant - Repairs	S0502	<input type="checkbox"/> Street Lights - Damaged
GRAFF	<input type="checkbox"/> Graffiti Removal	S0441	<input type="checkbox"/> Trash Collection
S0166	<input type="checkbox"/> Grass & Weed Mowing	S0431	<input type="checkbox"/> Traffic Operations
S0176	<input type="checkbox"/> Guardrail	S0436	<input type="checkbox"/> Traffic Signals
RA005	<input type="checkbox"/> Housing Inspection	S0503	<input type="checkbox"/> Traffic signals - Malfunctioning
S0181	<input type="checkbox"/> Illegal Dumping	S0505	<input type="checkbox"/> Traffic signals - Burned Out
S0186	<input type="checkbox"/> Infant Car Seats	S0506	<input type="checkbox"/> Traffic signals - Damaged
S0196	<input type="checkbox"/> Leaf Collection	TREE	<input type="checkbox"/> Tree Maintenance
RA001	<input type="checkbox"/> Licensing Verification - Tow Crane Company	TREE1	<input type="checkbox"/> Trees Obstructing Traffic Signals
FORUM	<input type="checkbox"/> Neighborhood Action	TREE2	<input type="checkbox"/> Trees Obstructing Traffic Signs
RA006	<input type="checkbox"/> Noise - ABC Establishment	TREE3	<input type="checkbox"/> Tree Removal Required
RA007	<input type="checkbox"/> Noise - Non-ABC Establishment	S0466	<input type="checkbox"/> Utility Repairs
RA008	<input type="checkbox"/> Non-Compliant Community Business	S0471	<input type="checkbox"/> Vacant Lot
	<input type="checkbox"/> Nuisance Property	RA010	<input type="checkbox"/> Vacant Lot - Clean-up Required
RA009	<input type="checkbox"/> Occupancy Restrictions	S0495	<input type="checkbox"/> Water Pipe Repairs
<b>OTHER</b>	<input type="checkbox"/> <b>Other - Not Covered by Another Code</b>	RA011	<input type="checkbox"/> Zoning Violation
S0261	<input type="checkbox"/> Parking Enforcement	RA012	<input type="checkbox"/> Zoning Variance - Patio on Sidewalk